



DISCOVER TEXAS FIELD TRIPS APPLICATION

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.

An Equal Opportunity Employer

INSTRUCTIONS

- Complete and sign all sections below.** Please type or print. **Incomplete applications will not be processed.**
- Please send completed application to **Education in Action, P.O. Box 2285, Keller, Texas 76244** or fax to **817-562-2058**.

Application Date: ___/___/___

Day/Days available: ___Monday ___Tuesday ___Wednesday ___Thursday ___Friday

SECTION I - GENERAL INFORMATION (Please type or print clearly)

First Name _____ Last Name _____
Street Address _____ T-Shirt Size: Adult S M L XL XXL XXXL
City _____ State _____ Zip _____
Home Phone # (_____) _____ Email Address _____
Social Security # _____ Birth Date ___/___/___ Male / Female
Fax # (if available) (_____) _____ DL# _____ Expiration _____
Cell Phone # (_____) _____ Emergency Contact _____
Emergency Contact's Day Phone # (_____) _____ Night Phone # (_____) _____

SECTION II - EMPLOYMENT EXPERIENCE

Start Date: _____ End Date: _____ Job Title: _____
Employer _____ Phone # (_____) _____
Street Address _____
City _____ State _____ Zip _____
Supervisor's Name _____ Reason for Leaving: _____

Start Date: _____ End Date: _____ Job Title: _____
Employer _____ Phone # (_____) _____
Street Address _____
City _____ State _____ Zip _____
Supervisor's Name _____

Reason for Leaving: _____

Have you ever been fired, involuntary discharged or had a contract of employment non-renewed or terminated for cause, or has an employer advised you that it intended to non-renew or terminate your contract of employment? _____

Have you ever been asked to resign from employment or resigned in lieu of termination or non-renewal?

If you answered yes to either question, identify the employer and provide complete details:

May we contact your present employer for a recommendation? _____ When? _____

Have you ever worked for another educational travel company? _____

SECTION III - EDUCATION

Highest Education Degree Attained: _____

Name & Address of School: _____

Major/Minor Subjects Studied: _____

Please list any volunteer positions, internships, community involvement activities, including dates that might relate to your desired position:

List any special skills or licenses that you hold which will assist you in performing the job for which you are applying:

Is there any reason you might be unable to perform the functions of the job for which you have applied?

If yes, explain:

Please list why you would like to be employed as a facilitator with Education in Action:

SECTION IV - REFERENCES

Please provide the names and phone numbers for three work references and three personal references.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

SECTION V - APPLICANT STATEMENT

I certify that this application was completed by me, and that all entries on it and information in it provided by me are true and complete, to the best of my knowledge. I understand that any misstatement, omission, falsification, or misrepresentation of fact in this application may disqualify me for consideration for employment or, if I am hired, may result in disciplinary action up to and including termination of employment.

I authorize Education in Action, in order to evaluate me for employment purposes, to contact any or all of my previous employers, references, and educational institutions and otherwise to fully investigate my suitability for employment, character, general reputation, personal characteristics, mode of living, work habits, skills, and/or abilities. I understand that the results of any such investigation may be disclosed to personnel of Education in Action involved in the employment decision, and I consent to such disclosure.

In connection with and in consideration of the undertaking of Education in Action to review this application for employment and to consider me for hire, I hereby release and acquit Education in Action and its employees, agents, and trustees from any and all liability for damage of whatever kind or nature which may at any time result to me on account of compliance, or any attempts to comply, with this authorization.

I understand that this application and all supporting documents become the property of Education in Action. I further acknowledge and agree that this application for employment is not a contract or a legal guarantee of permanent employment. If hired, I agree to comply with all rules, regulations, policies and operating procedures established by Education in Action.

Signature of Applicant

Date